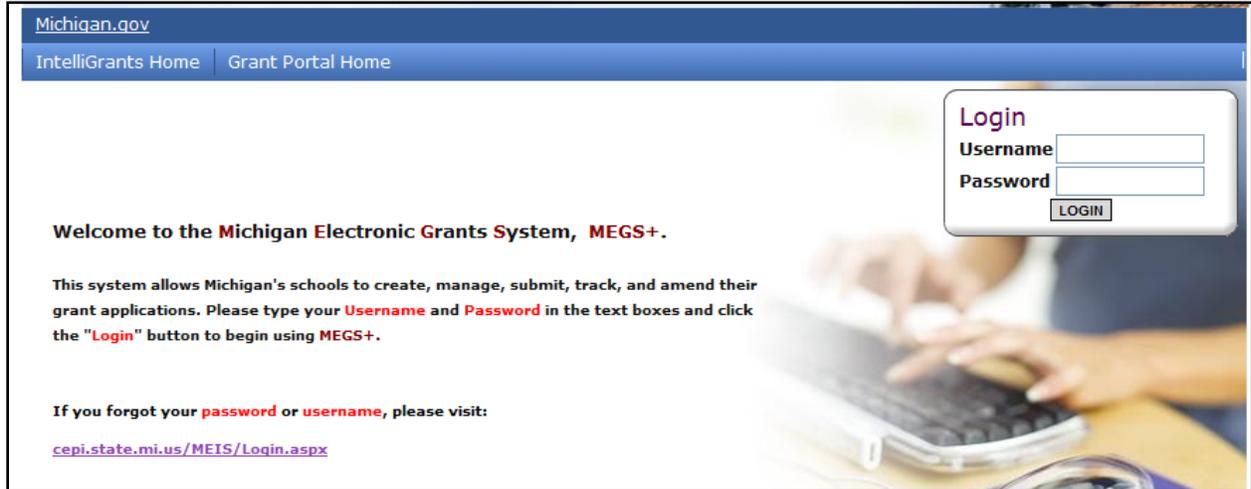


2016-17 FIRST Robotics Grant
Michigan Electronic Grants System *Plus* (MEGS+)

Step 1. Log-in to MEGS+



Step 2. Click view available Applications/Tasks



Step 3. Initiate the Application and Agree

FIRST Robotics (FR-2016) for Plainwell Community Schools
Offered By:
Office of Education Improvement & Innovation

Description:

INITIATE

Application Agreement

Please make a selection below to continue.
Confirm that this application/task should be initiated.

I AGREE **I DO NOT AGREE**

Step 4. View and Edit Application

a. Click View and Edit

Plainwell Community Schools - 03010

Quick Links: [View/Edit](#) | [Change Status](#) | [Management Tools](#) | [Examine Related Items](#) | [View Comments](#)

Application: FY 2016 - FIRST Robotics | Status: Application In Progress | Security Level: MEGS+: Level 5 Authorized Official

Description:

Please select from an option below. For detailed instruction about each option, select the **SHOW HELP** button.

View / Edit

Select the **View/Edit** button below to view, edit, and complete the application/task.

VIEW / EDIT

Change Status

Select the **View Status Options** button below to perform actions such as submitting applications or request modifications.

VIEW STATUS OPTIONS

b. Review Cover Page, Assurances and Certifications, and Important Information

Plainwell Community Schools - 03010

Quick Links: [View/Edit](#) | [Change Status](#) | [Management Tools](#) | [Examine Related Items](#) | [View Comments](#)

Application: FY 2016 - FIRST Robotics | Status: Application In Progress | Security Level: MEGS+: Level 5 Authorized Official

Description:

[Details](#)

Please complete all required forms below.

Forms

Status	Page Name	Comments	Created By	Last Modified By
	Cover Page			
	Assurances and Certifications			
	Important Information			
Team Information				
	Team Information			
	Partnership Information			
Attachments				
	Attachments			
State of Michigan Attachments				
	State of Michigan Attachments			

c. Complete Team Information Page

Plainwell Community Schools - 03010

Quick Links: [View/Edit](#) | [Change Status](#) | [Management Tools](#) | [Examine Related Items](#) | [View Comments](#)

Application: FY 2016 - FIRST Robotics | **Status:** Application In Progress | **Security Level:** MEGS+: Level 5 Authorized Official

Description:

[Details](#)

Please complete all required forms below.

Forms

Status	Page Name	Comments	Created By	Last Modified By
	Cover Page		9/3/2015 1:40:53 PM	
	Assurances and Certifications		9/3/2015 1:46:45 PM	
	Important Information		9/3/2015 2:10:24 PM	
Team Information				
	Team Information			
	Partnership Information			

MEGS+ Michigan Electronic Grants System *Plus* **Demo Environment**

Michigan.gov [Reports](#) | [Administration](#) | [Training Materials](#) | [Agencies](#)

Home | Quick Search | Welcome, [Amy Christman](#) | [Logout](#)

SAVE **ADD** **DELETE** **PRINT VERSION** **GLOBAL ERRORS** **REVIEW COMMENTS**

[Main Menu](#) > [Application Menu](#) > [View/Edit](#) > **TEAM INFORMATION**

Allegan Public Schools - 03030

Quick Links: [View/Edit](#) | [Change Status](#) | [Management Tools](#) | [Examine Related Items](#) | [View Comments](#)

Application: FY 2016 - FIRST Robotics | **Status:** Application In Progress | **Security Level:** MEGS+: Level 5 Authorized Official

Description:

Created By: Christman, Mrs. Amy on 9/1/2015 3:53:55 PM

Modified By: Christman, Mrs. Amy on 9/1/2015 3:54:28 PM

Page Title:

TEAM INFORMATION

Instructions: Please complete per FIRST Robotics team in your district.

FIRST Team Information

* Team Name:

* FIRST Team Number:

* Building Team is Associated With:

FIRST Team Coach Information

* First Name:

* Last Name:

* Telephone Number:

* Email address:

Make sure the title page does not state "Untitled". It must have a team name.

Team is applying for:

* A coach stipend Yes No

District agrees to provide at least 25% match of stipend.

* Select one from dropdown menu:

* District agrees to provide at least a 50% match to the support award funds.

* If FIRST program team advances and competes, district agrees to provide local match of at least 25% of total advancement award.

If yes, you must agree to provide the match. Indicate acknowledgment by checking the box. If no, then do not check the box.

d. Complete Partnership Information

Plainwell Community Schools - 03010

Quick Links: [View/Edit](#) | [Change Status](#) | [Management Tools](#) | [Examine Related Items](#) | [View Comments](#)

Application: FY 2016 - FIRST Robotics | **Status:** Application In Progress | **Security Level:** MEGS+: Level 5 Authorized Official
Description:

[Details](#)

Please complete all required forms below.

Forms

Status	Page Name	Comments	Created By	Last Modified By
	Cover Page			
	Assurances and Certifications			
	Important Information			
Team Information				
	Team Information			
	Partnership Information			
Attachments				
	Attachments			
State of Michigan Attachments				
	State of Michigan Attachments			

PARTNERSHIP INFORMATION

Instructions: Please complete one Partnership page for each team in your district.

FIRST Team Partnerships must include at least one sponsor. If you have more than one sponsor, list the sponsor that provides the most support. Sponsors can include:

- Business/Non-Profit
- Higher Education Institute
- Technical School
- Individual

* FIRST Team:

Sponsor Information

* Name:

* Telephone Number:

* Email address:

Complete the Team Page first in order to generate the dropdown options.

e. Upload Attachments

Plainwell Community Schools - 03010

Quick Links: [View/Edit](#) | [Change Status](#) | [Management Tools](#) | [Examine Related Items](#) | [View Comments](#)

Application: FY 2016 - FIRST Robotics | **Status:** Application In Progress | **Security Level:** MEGS+: Level 5 Authorized Official
Description:

 [Details](#)

Please complete all required forms below.

Forms

Status	Page Name	Comments	Created By	Last Modified By
	Cover Page			
	Assurances and Certifications			
	Important Information			
Team Information				
	Team Information			
	Partnership Information			
Attachments				
	Attachments			
State of Michigan Attachments				
	State of Michigan Attachments			

ATTACHMENTS

Instructions:

1. Type in a descriptive title for the document that will be uploaded.
2. Click the **Browse** button and search for your document on your computer.
3. Once selected, the path to your file will appear in the Document Source field.
4. Click the **Save** button.
5. To upload another document, click the **Add** button.

NOTE: When you name your file to be uploaded, **DO NOT** leave any spaces, place a period between the words OR use any special characters, e.g. "/", in the document name. Attachments may be in **Word, PDF, JPG, XLS or GIF** format. The descriptive title entered does not have to be the same as the file name, and it can include spaces.

* **Title:**

* **Document Source:**

Step 5. Add Main Contact

Plainwell Community Schools 03010

Quick Links: [View/Edit](#) | [Change Status](#) | [Management Tools](#) | [Examine Related Items](#) | [View Comments](#)

Application: FY 2016 - FIRST Robotics | **Status:** Application In Progress | **Security Level:** MEGS+: Level 5 Authorized Official

Description:

[Details](#)

Please complete all required forms below.

Forms

Status	Page Name	Comments	Created By	Last Modified By
	Cover Page		9/3/2015 1:40:53 PM	
	Assurances and Certifications		9/3/2015 1:46:45 PM	
	Important Information		9/3/2015 2:10:24 PM	
Team Information				
	Team Information			
	Partnership Information			
Attachments				
	Attachments			
State of Michigan Attachments				
	State of Michigan Attachments			

The menu below contains links to the tools that can be used to manage this document. See the description below each link for more detail.

Management Tools

CREATE FULL PRINT VERSION
Select the link above to create a printable version of the document.

ADD/EDIT PEOPLE
Select the link above to perform actions such as adding people, changing a security role, or altering people's active dates on this document.

Current People Assigned

Search

Active Status: Active

Partial Name:

Agency: Plainwell Community Schools

Sort By: Name

<input type="checkbox"/>	Person	Agency	Role	Grant Contact Type	Active Dates	Last Modified	Last Modified Date
<input checked="" type="checkbox"/>	Ms. Melissa Gelbaugh	Plainwell Community Schools	MEGS+: Level 5 Authorized Official	<input type="button" value="v"/>	9/3/2015 - <input type="text"/>	Grant System	9/3/2015 1:39:55 PM
<input checked="" type="checkbox"/>	Mr. Robert Van Dis	Plainwell Community Schools	MEGS: Level 5 Authorized Official	<input type="button" value="v"/>	9/3/2015 - <input type="text"/>	Grant System	9/3/2015 1:39:55 PM

Step 6. Check for Global Errors

[SAVE](#)[ADD](#)[DELETE](#)[PRINT VERSION](#)[GLOBAL ERRORS](#)[REVIEW COMMENTS](#)

Plainwell Community Schools - 03010

Quick Links: [View/Edit](#) | [Change Status](#) | [Management Tools](#) | [Examine Related Items](#) | [View Comments](#)

Application: FY 2016 - FIRST Robotics | **Status:** Application In Progress | **Security Level:** MEGS+: Level 5 Authorized Official
Description:

The following errors have been identified.
Please select each link below to navigate to the appropriate page to correct the errors.

 - Please specify one Main Contact.

[Add/Edit People](#)

 - Please complete this page.

[Team Information](#)

 - Please complete this page.

[Attachments](#)

[Return to the View/Edit Menu by clicking here.](#)

Step 7. Submit the Application

MICHIGAN Education MEGS+ Demo Environment Michigan Electronic Grants System Plus Michigan.gov

Home Quick Search Welcome, Amy Christman Logout

SAVE ADD DELETE PRINT VERSION GLOBAL ERRORS REVIEW COMMENTS

Main Menu > Application Menu > View/Edit > TEAM INFORMATION

Allegan Public Schools - 03030

Quick Links: [View/Edit](#) | [Change Status](#) | [Management Tools](#) | [Examine Related Items](#) | [View Comments](#)

Application: FY 2016 - FIRST Robotics | Status: Application In Progress | Security Level: MEGS+: Level 5 Authorized Official Description:

Plainwell Community Schools - 03010

Quick Links: [View/Edit](#) | [Change Status](#) | [Management Tools](#) | [Examine Related Items](#) | [View Comments](#)

Application: FY 2016 - FIRST Robotics | Status: Application In Progress | Security Level: MEGS+: Level 5 Authorized Official Description:

Select a button below to execute the appropriate status push.

Possible Statuses

[Submit Application](#)

[Cancel Application](#)

Application Agreement

Please make a selection below to continue.

In order to submit your application you must first agree to the following conditions.

I, Melissa Gelbaugh, certify that..

- * The information submitted in this application is true and correct to the best of my knowledge; and
- * Plainwell Community Schools will comply with the Assurances and Certifications (available on the View/Edit Forms menu) of this application; and
- * The budget was prepared cooperatively by individuals from both the Program and Business Office.

If you are not Melissa Gelbaugh you should return to the Main Menu.

If you would like to include notes about this status change, please supply them below.

Test

5 of 2000

[I AGREE](#) [I DO NOT AGREE](#)

Plainwell Community Schools - 03010

Quick Links: [View/Edit](#) | [Change Status](#) | [Management Tools](#) | [Examine Related Items](#) | [View Comments](#)

Application: FY 2016 - FIRST Robotics | **Status: Application Submitted** | Security Level: MEGS+: Level 5 Authorized Official Description: